

# Volunteer Opportunity

## Regional Group Membership Manager

### Position Description

As the membership manager for a Regional Group, you'll be part of an innovative political party that is growing every year.

### Responsibilities

- Manage the membership for the regional group including:
  - Follow-up with new members
  - Inviting members to meetings
  - Calling members re membership renewal
  - Membership engagement
  - Developing member recruitment campaigns in collaboration with NSW office
- Ongoing collaboration with other members of the regional group
- Active participation in regional group meetings
- Volunteer to support organisational activities as time allows
- Support new members and volunteers

### Skills and Competencies

- Excellent written and verbal communication skills
- Excellent planning, organisational and strategically skills
- A passion for animals
- A willingness to have a go

**Time Commitment:** 1-2 hours a week, depending on electoral activity

**Duration:** Ongoing, minimum 6 months

**Location:** Home / Location of meetings

**Reports to:** RG executive

To apply, send your resume and a short summary of your skills and experience relevant to the role to [nsw.director@animaljusticeparty.org](mailto:nsw.director@animaljusticeparty.org). For more information call 9261 2047